

UCSF Compliance Guidelines for Visitors and Education with Direct Interaction with Patients  
(Confidentiality / Health / Safety / Compliance)

Guidelines	Other				Students					
	Library	No Direct Patient Contact <small>(filmcrew, musicians, observer, general public, informal school, vendor)</small>	Direct Patient Contact <small>(involving PHI) Prison Guards, OSHA, etc.</small>	Formal School Contracts/ Affiliates (SFSU Nursing, et al)	GME	CME	School of Dentistry	School of Medicine	School of Nursing	School of Pharmacy
1. Health Screening (Including Health Assessment, TB screening, Immunizations)	Health Screening (Including Health Assessment, TB Screening, Immunizations). Refer to the UCSF Occupational Health Services matrix for guidance: <a href="http://www.occupationalhealthprogram.ucsf.edu/forms/service_matrix.xls">http://www.occupationalhealthprogram.ucsf.edu/forms/service_matrix.xls</a>									
2. Background Check performed by Consumer Reporting Agency or Fingerprinting	Sensitive positions only	No	No	Incoming program/affiliated agency performs background check	Yes	No	Yes	Sensitive positions only	No	Yes
3. Sanction Check ( Ofc of Inspector Gen)	No	No	No	Incoming program/affiliated agency performs sanction check	No	No	Yes	Yes	Yes	Yes
4. Confidentiality Statement	Yes	No	Yes ( at Welcome / Overview)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5. HIPAA Training	Yes	No	Yes ( at Welcome / Overview)	Yes	Yes	Partial with Grand Rounds	Yes	Yes	Yes	Yes
6.Safety Orientation (includes fire/safety)	Yes	No	No	No	Yes	No	Partial	Partial	Partial	Partial
7. Department Orientation	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8. ID Badges	Yes	No	Yes (Sponsor dept provides temp badge)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9. Parental consent Form	N/A	N/A	Yes (as applicable)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
10. Patient Consent for Observer Form	N/A	N/A	Yes (as applicable)	N/A	Yes (as applicable)	Yes (as applicable)	N/A	N/A	N/A	N/A
11. Liability Waiver Form	Yes (as applicable)	Yes (as applicable)	N/A	N/A	N/A or Proof of PL ins. for patient contact	N/A or Proof of PL ins. for patient contact	N/A	N/A	N/A	N/A